

**CORTEZ SANITATION DISTRICT
REGULAR BOARD MEETING
2908 SOUTH BROADWAY
November 13, 2023
5:30 p.m.**

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL

The meeting was called to order at 5:32 p.m. at the District Administrative Office by Board President Ryan Griglak. The Board members present were Ernest Maness, Richard Landreth, Terri Muller and Leroy Roberts. Also present were District Manager Jan Winfree, Collection System Supervisor Jim Webb and Plant Supervisor Peter Hayes.

2. CONSENT AGENDA – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

- a. Approval of Minutes
 - 1. Regular Meeting: October 9, 2023
- b. Approval of the Expense Vouchers

Mr. Maness made a motion to approve the consent agenda. Mr. Landreth seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

3. AUDIENCE PARTICIPATION AND COMMUNICATION

No one was in the audience.

4. MONTHLY REPORTS

- a. Manager's Report
- b. Supervisor's Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Mrs. Winfree, Mr. Webb and Mr. Hayes.

5. BUSINESS OF THE BOARD

- a. Ratification of Vactor Truck Purchase

A rodder truck was going to be included in the 2024 Budget at \$650,000. A 2010 Vactor rodder truck became available for bid on Public Surplus. Staff researched the truck and found

it had low miles and was in good condition. A bid was placed and accepted in the amount of \$277,465.50.

Mrs. Muller made a motion to ratify the purchase of the 2010 Vactor rodder truck in the amount of \$277,465.50. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

b. Request to Waive Monthly Fee Due to Fire

A 6-unit apartment building at 214 W. Coronado Avenue burned last July. The owner has requested a waiver of the monthly user fee until new units are constructed.

Mr. Landreth made a motion to waive the monthly user fee at 214 W. Coronado Avenue for the next 6 months or until the units have obtained a Certificate of Occupancy, which ever comes first. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

c. Approval to Work with Elegant Hills Mobile Home Park to Obtain Financing for a Sewer Line.

Elegant Hills Mobile Home Park wants to connect to the District's system. They are unable to get easements to connect to the District's line on Empire. Their only other option is to run the line along Highway 160 which will be very expensive. They are requesting the District's assistance in obtaining financing for the new sewer lines. Ms. Winfree is concerned that if the District obtains a loan for the project, how would Elegant Hills guarantee to make the loan payments.

After Board discussion and due to lack of information from Elegant Hills the Board is reluctant to move forward with the project.

Mrs. Muller made a motion, that based on lack of information at this time, to not pursue the project; if more information is provided in the future the Board may reconsider the project. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

d. Discussion and preliminary approval of Proposed 2024 Budget. Approval to Advertise Public Hearing and Revised Fee Schedule

The preliminary 2024 Budget was presented to the Board. After a lengthy discussion regarding employee retention the Board recommended matching the benefits offered by the City of Cortez and raising salaries.

Mrs. Muller made a motion to approve the preliminary 2024 Budget with an hourly wage increase and a monthly rate increase and set the Public Hearing for December 11, 2023. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

6. OLD BUSINESS OF THE BOARD

a. None

7. BOARD INFORMATION

a. None

8. ADJOURNMENT

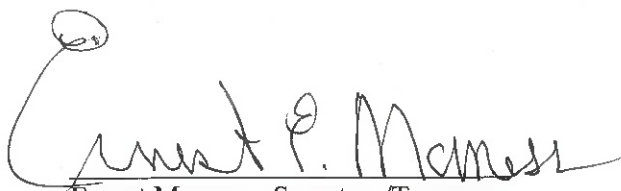
Having no further business to come before the Board, Mr. Roberts made a motion to adjourn. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

The meeting adjourned at 6:49 p.m.



Ryan Griglak – President



Ernest Maness – Secretary/Treasurer