

**CORTEZ SANITATION DISTRICT
REGULAR BOARD MEETING
2908 SOUTH BROADWAY
June 12, 2023
5:30 p.m.**

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL

The meeting was called to order at 5:31 p.m. at the District Administrative Office by Board President Ryan Griglak. The Board members present were Ernest Maness, Teri Muller, Richard Landreth and Leroy Roberts. Also present were District Manager Jan Winfree, Collection System Supervisor Jim Webb, Plant Supervisor Peter Hayes and Maintenance Supervisor Rick Collin.

- 2. CONSENT AGENDA** – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.
- a. Approval of Minutes
 - 1. Regular Meeting: May 8, 2023
 - b. Approval of the Expense Vouchers

Mr. Roberts made a motion to approve the consent agenda. Mr. Maness seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

3. AUDIENCE PARTICIPATION AND COMMUNICATION

No one was in the audience.

4. MONTHLY REPORTS

- a. Manager's Report
- b. Supervisor's Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Mrs. Winfree, Mr. Webb and Mr. Hayes.

5. BUSINESS OF THE BOARD

- a. Discussion and Approval to Purchase Rotary Fan Press in an amount not to exceed \$582,210

At the May 9, 2022 Board meeting, the Board had approved the purchase of a Huber screw press. At that time the price of the press was about to increase by 11% and there was a USDA Rural Development 80/20 grant available. Further discussion with the USDA unveiled that the grant was not applicable to the purchase of the screw press.

District Staff continued to research the best and economical option to replace the failing belt press. A couple of the staff went to a site in Durango that uses the Prime Solution Rotary Fan Press to see it in action and speak with the operators. In May a pilot test was conducted at the District that was successful. After observation and testing, the staff feel that this is the least expensive solution, shelf parts can be purchased at many stores and delivery time is only 10-14 weeks. With the current press the parts are becoming obsolete.

The cost of the Prime Solution Rotary Fan Press is \$582,210. This is an unbudgeted item but over last year and this year there was a total of \$420,000 budgeted for upgrading and repairs of the old press that hasn't been spent. Mrs. Winfree stated there were funds available in the working capital to cover this purchase.

Mr. Roberts made a motion to approve the purchase of the Prime Solution Rotary Fan Press in an amount not to exceed \$582,210. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

- b. Approval to pay Pay Application #1 to Ramco Developments LLC for the 2022 Manhole Rehabilitation Project in the amount of \$55,247.25

Ramco Developments LLC submitted Pay Application #1 for the 2022 Manhole Rehabilitation Project in the amount of \$55,247.25.

Mrs. Muller made a motion to approve Pay Application #1 to Ramco Developments LLC for the 2022 Manhole Rehabilitation Project in the amount of \$55,247.25. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

- c. Approval of 2022 Audit

The 2022 Audit was presented to the Board.

Mr. Roberts made a motion to approve the 2022 Audit. Mr. Landreth seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

6. OLD BUSINESS OF THE BOARD

- a. None

7. BOARD INFORMATION


- a. The SDA Regional Workshop will be held in Durango on June 23rd from 8:00-12:30
- b. Special District Association Conference September 12-14, 2023

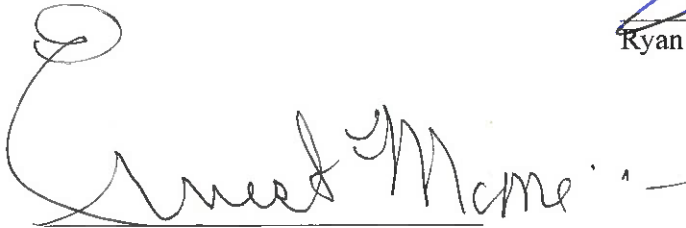
8. ADJOURNMENT

Having no further business to come before the Board, Mrs. Muller made a motion to adjourn. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

The meeting adjourned at 5:53 p.m.



Ryan Griglak – President

Ernest Maness – Secretary/Treasurer