Cortez Sanitation District

# Regular Board Meeting

**2908 South Broadway**

**February 10, 2025**

**5:30 p.m.**

## Call to order / opening pledge of allegiance/roll call

The meeting was called to order at 5:30 p.m. at the District Administrative Office by Board President Ryan Griglak. The Board members present were Ernest Maness, Terri Muller, Richard Landreth and via phone Leroy Roberts. Also present were District Manager Jan Nelson, Plant Supervisor Peter Hayes and Collection System Supervisor Rusty Burress.

## Consent Agenda

All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

* 1. Approval of Minutes

1. Regular Meeting: January 13, 2025
   1. Approval of the Expense Vouchers

Mr. Maness made a motion to approve the consent agenda. Mr. Landreth seconded the motion. The vote was as follows:

* Griglak: Yes
* Maness: Yes
* Roberts: Yes
* Muller: Yes
* Landreth: Yes

## Audience Participation and Communication

No one was in the audience.

## Monthly Reports

* 1. Manager’s Report
  2. Supervisor’s Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson, Mr. Burress and Mr. Hayes.

## Business Of The Board

* 1. Request to suspend user fees due to house fire

## The home at 723 Birch Dr. was destroyed in a house fire on January 1, 2025. The homeowner is requesting a suspension of user fees for one year as this is the time frame the insurance company has given her.

Mrs. Muller made a motion to approve the suspension of user fees due to a house fire at 723 Birch Dr. for one year, until December 31, 2025. Mr. Landreth seconded the motion. The vote was as follows:

* Griglak: Yes
* Maness: Yes
* Roberts: Yes
* Muller: Yes
* Landreth: Yes

## Old Business of the Board

* 1. None

## Board Information

* 1. None

## Executive Session per statute §24-6-402(4)(F) C.R.S.

* 1. Personnel Matters (Manager’s 8 Year Evaluation)

Mrs. Muller made a motion to enter Executive Session Per Statute §24-6-402(4)(F) C.R.S. to discuss personnel matters. Mr. Landreth seconded the motion. The vote was as follows:

* Griglak: Yes
* Maness: Yes
* Roberts: Yes
* Muller: Yes
* Landreth: Yes

The meeting went into executive session at 6:05 pm. The Board members and Ms. Nelson were present at the meeting.

Mr. Landreth made a motion to end the executive session and adjourn the meeting. Mrs. Muller seconded the motion. The vote was as follows:

* Griglak: Yes
* Maness: Yes
* Roberts: Exited the meeting during executive session
* Muller: Yes
* Landreth: Yes

The executive session and the meeting adjourned at 6:40.

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Ryan Griglak - President

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Ernest Maness – Secretary/Treasurer