

**CORTEZ SANITATION DISTRICT  
REGULAR BOARD MEETING  
2908 SOUTH BROADWAY  
July 8, 2019  
5:30 p.m.**

**1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL**

The meeting was called to order at 5:30 p.m. at the District Administrative Office by Board Vice President Terri Thomas. The Board members present were Ernest Maness, Terri Thomas and Scott Story. Board members absent were Ryan Griglak and Leroy Roberts. Also present were District Manager Jan Nelson, Collection System Supervisor Jim Webb and Plant Supervisor Chanel Kirkpatrick. There was no one in the audience.

**2. EXCUSE ABSENT BOARD MEMBER**

Mr. Griglak contacted Ms. Nelson in June stating he would not be able to attend the July 8, 2019 Board Meeting.

Mr. Maness made a motion to excuse Mr. Griglak from this board meeting. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Thomas	Story
n/a	yes	absent	yes	yes

**3. CONSENT AGENDA** – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

- a. Approval of Minutes
  - 1. Regular Meeting: June 10, 2019
- b. Approval of the Expense Vouchers

Mr. Maness made a motion to approve the consent agenda. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Thomas	Story
excused	yes	absent	yes	yes

**4. AUDIENCE PARTICIPATION AND COMMUNICATION**

There was no one in the audience.

**5. MONTHLY REPORTS**

- a. Manager's Report
- b. Supervisor's Reports

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson, Mr. Webb and Ms. Kirkpatrick.

Mr. Maness asked if Superior Interiors had complied with the District's regulations regarding pretreatment at their shop. Ms. Nelson and Ms. Kirkpatrick will follow up.

**6. BUSINESS OF THE BOARD**

- a. Award bid for the 2019 Trenchless Pipeline Rehabilitation Project to the lowest, qualified bidder

The District solicited proposals from qualified vendors to perform cured-in-place trenchless sanitary sewer pipeline rehabilitation for approximately 1,556 linear feet of 10-inch sewer main running north to south under the 7<sup>th</sup> St. bridge.

Two bids for this project were received from the following:

<u>Company</u>	<u>Bid</u>
Insituform	\$168,414
Granite Inliner	\$ 76,050

Granite Inliner was the low bidder at \$76,050. Mr. Maness asked if the District had any regulation regarding depth of fill on top of the sewer lines. Mr. Webb and Ms. Nelson are working on revising the Pipeline and Manhole Specifications. They will address this in the revision.

Mr. Maness made a motion to award the 2019 Trenchless Pipeline Rehabilitation Project to Granite Inliner for \$76,050. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Thomas	Story
excused	yes	absent	yes	yes

**7. OLD BUSINESS OF THE BOARD**

None

**8. BOARD INFORMATION**

- a. Conflict of Interest Form

Ms. Nelson explained to the new board members that if they have a possible conflict of interest they need to file a form with the State of Colorado. Mr. Story stated he did not have a possible conflict of interest. Ms. Thomas said that she will fill out the form.

b. Annual Special District Association Conference

Ms. Nelson asked the Board to let her know as soon as possible if they will be attending the Annual Special District Association Conference in Keystone, CO on September 18-20, 2019 so she can book rooms before the discount block is sold out.


9. ADJOURNMENT

Having no further business to come before the Board, Mr. Maness made a motion to adjourn. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Thomas	Story
excused	yes	absent	yes	yes

The meeting adjourned at 5:50 p.m.

  
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Terri Thomas – Vice President

  
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Ernest Maness – Secretary/Treasurer