

**CORTEZ SANITATION DISTRICT
REGULAR BOARD MEETING
2908 SOUTH BROADWAY
August 12, 2019
5:30 p.m.**

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL

The meeting was called to order at 5:30 p.m. at the District Administrative Office by Board President Ryan Griglak. The Board members present were Ernest Maness, Terri Thomas, Ryan Griglak, Leroy Roberts and Scott Story. Also present were District Manager Jan Nelson, Collection System Supervisor Jim Webb and Plant Supervisor Chanel Kirkpatrick. There was no one in the audience.

2. CONSENT AGENDA – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

- a. Approval of Minutes
 - 1. Regular Meeting: July 8, 2019
- b. Approval of the Expense Vouchers

Mr. Maness made a motion to approve the consent agenda. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Thomas	Story
yes	yes	yes	yes	yes

3. AUDIENCE PARTICIPATION AND COMMUNICATION

There was no one in the audience.

4. MONTHLY REPORTS

- a. Manager's Report
- b. Supervisor's Reports

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson, Mr. Webb and Ms. Kirkpatrick.

The District received a Notice of Violation from the Colorado Department of Public Health and Environment for not submitting Discharge Monitoring Reports (DMR) dating back to 2017. The District is now current on the DMR's and now the District Manager will receive email confirmation when the reports have been submitted by the Plant Supervisor.

5. BUSINESS OF THE BOARD

a. Motion to Excuse Mr. Roberts from the July 8, 2019 Board Meeting

Ms. Thomas made a motion to excuse Mr. Roberts from the July 8, 2019 Board Meeting. Mr. Maness seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Thomas	Story
Yes	yes	n/a	yes	yes

b. Old Castle SW Group Pay Request 1 in the Amount of \$173,748.47

On April 24, 2019 Old Castle SW Group Inc. was awarded the contract for the Carpenter Area Sewer Replacement Project. Old Castle has submitted Pay Request #1 in the amount of \$173,748.47.

After discussion on the progress of the project Mr. Maness made a motion to approve Old Castle SW Group Inc. Pay Request #1 in the amount of \$173,748.47. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Thomas	Story
yes	yes	yes	yes	yes

c. Approval to Vacate Tap at the Old Fire Station

On February 12, 2018 the Cortez Fire Protection District requested and was approved for a variance to transfer their sewer tap at 30 N. Ash St. to their new station at 31 N. Washington St. with the stipulation the tap at 30 N. Ash St. must be capped when they move out. The tap has been capped and they are ready to vacate it.

Mr. Story made a motion to approve the request to vacate the sewer tap at 30 N. Ash St. Ms. Thomas seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Thomas	Story
yes	yes	yes	yes	yes

d. Resolution#4 Series 2019 Regarding Posting Agenda on Website

The Colorado State Legislature has changed the mandate requiring a 72-hour physical posting of agendas. They now authorize a 24-hour notice on the website. The District currently posts the agendas on their website at cortezsanitation.com and the front door to the Administrative Office.

Mr. Maness made a motion to adopt Resolution #4 Series 2019 regarding the posting of the agenda on the website. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Thomas	Story
yes	yes	yes	yes	yes

6. OLD BUSINESS OF THE BOARD

None

7. BOARD INFORMATION

a. Annual Special District Association Conference

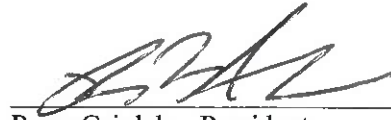
Ms. Nelson has made arrangements for Ms. Thomas and Mr. Roberts to attend the Annual Special District Association Conference in Keystone, CO on September 18-20, 2019

8. ADJOURNMENT

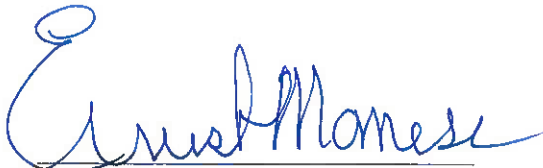
Having no further business to come before the Board, Mr. Maness made a motion to adjourn. Ms. Thomas seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Thomas	Story
yes	yes	yes	yes	yes

The meeting adjourned at 5:55 p.m.



Ryan Griglak – President



Ernest Maness – Secretary/Treasurer