

**CORTEZ SANITATION DISTRICT
REGULAR BOARD MEETING
2908 SOUTH BROADWAY
October 14, 2019
5:30 p.m.**

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL

The meeting was called to order at 5:30 p.m. at the District Administrative Office by Board Vice President Terri Muller. The Board members present were Ernest Maness, Terri Muller (formerly Terri Thomas) and Scott Story. Board members absent were Ryan Griglak and Leroy Roberts. Also present were District Manager Jan Nelson and Collection System Supervisor Jim Webb. In the audience was:

<u>Name</u>	<u>Company or Topic Representing</u>
Melanie Scott-McDonald	904 S. Oak St.
Rich McDonald	904 S. Oak St.

2. EXCUSE ABSENT BOARD MEMBERS

Mr. Maness made a motion to excuse Mr. Griglak and Mr. Roberts from this Board Meeting. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
n/a	yes	n/a	yes	yes

3. CONSENT AGENDA – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

- a. Approval of Minutes
 - 1. Regular Meeting: September 9, 2019
- b. Approval of the Expense Vouchers

Mr. Maness made a motion to approve the consent agenda. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
absent	yes	absent	yes	yes

4. AUDIENCE PARTICIPATION AND COMMUNICATION

None

5. MONTHLY REPORTS

- a. Manager's Report
- b. Supervisor's Reports

Each Board Member was given a copy of the monthly reports from the District Manager and Collection System Supervisor. Questions on the content of the reports were answered by Jan Nelson and Jim Webb.

6. BUSINESS OF THE BOARD

- a. Old Castle SW Group Pay Request #3 in the Amount of \$289,299.13 for the Carpenter Area Sewer Replacement Project

Old Castle SW Group has submitted Pay Request #3 in the Amount of \$289,299.13. After discussion on the progress of the project Mr. Maness made a motion to approve Old Castle SW Group Inc. Pay Request #3 in the Amount of \$289,299.13. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
absent	yes	absent	yes	yes

- b. Request for variance at 904 S. Oak St.

Rich McDonald and Melanie Scott-McDonald, property owners at 904 S. Oak St., requested a variance of the requirement to connect to the District's sewer line when one is available within 400 ft. They subdivided the original property into 2 lots and would like to build their home on a part of the property that is below the District's line. They have received an estimate of \$21,000 to connect to the sewer. They asked if the Board would grant them a variance so they can install a septic system. After much discussion the Board agreed that there is no reason to grant the variance. The property owners have a few other options that would not be so costly.

- c. Review 2020 budget and publish Public Hearing

The Board received a copy of the draft 2020 budget. Since two members were absent they chose to wait until the November meeting to discuss.

7. OLD BUSINESS OF THE BOARD

None

8. BOARD INFORMATION

- a. Kindle use

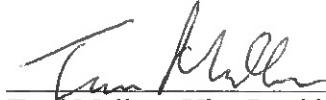
Ms. Nelson asked if all Board Members were using the Kindles. Mr. Maness needs his password reset. The other members present do not use them.

9. ADJOURNMENT

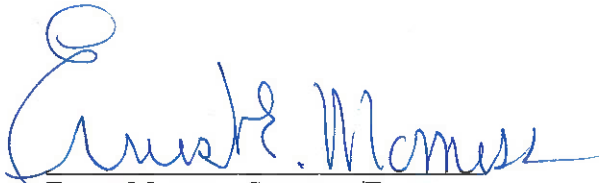
Having no further business to come before the Board, Mr. Story made a motion to adjourn. Mr. Maness seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
absent	yes	absent	yes	yes

The meeting adjourned at 6:30 p.m.



Terri Muller – Vice-President



Ernest Maness – Secretary/Treasurer