

**CORTEZ SANITATION DISTRICT
REGULAR BOARD MEETING
2908 SOUTH BROADWAY
February 8, 2021
5:30 p.m.**

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL

The meeting was called to order at 5:30 p.m. at the District Administrative Office by Board President Ryan Griglak. The Board members present were Ernest Maness, Ryan Griglak, Leroy Roberts, Scott Story and Terri Muller. Also present were District Manager Jan Nelson, Collection System Supervisor Jim Webb and Plant Supervisor Peter Hayes. The following people were in the audience:

<u>Name</u>	<u>Company or Topic of Interest</u>
Mel Jarmon, Mgr. of Montezuma County Landfill	Montezuma County Landfill
Shak Powers, Montezuma County Administrator	Montezuma County Landfill

Mr. Roberts made a motion to move item 5a. Business of the Board – Discussion with Shak Powers and Mel Jarmon from Montezuma County regarding testing requirements on our land adjacent to the landfill. Mr. Maness seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

5a. Business of the Board – Discussion with Shak Powers and Mel Jarmon from Montezuma County regarding testing requirements on our land adjacent to the landfill.

The State of Colorado is requiring Montezuma County to test for methane on old landfills. The Cortez Sanitation District owns 40 acres of land adjacent to the Montezuma County landfill and since the District's land is part of the original landfill permit the State is requiring that this land be tested also. The testing would entail 22 test holes at a cost of approximately \$1,100 each.

2. CONSENT AGENDA – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

- a. Approval of Minutes
 1. Regular Meeting: January 11, 2021
- b. Approval of the Expense Vouchers

Mrs. Muller made a motion to approve the consent agenda. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

3. AUDIENCE PARTICIPATION AND COMMUNICATION

No one was in the audience.

4. MONTHLY REPORTS

- a. Manager's Report
- b. Supervisor's Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson, Mr. Webb and Mr. Hayes.

Ms. Nelson approached the Board about the Cortez Sanitation District Wastewater Treatment Plant Site Improvement Project that was engineered in 2018. The project generally consists of pavement and drainage improvements at the plant. The project has been delayed due to lack of bidders in 2018 and revenue uncertainty due to COVID19 in 2020. The Board asked Ms. Nelson to invite the project engineer, Catherine Carrella of SGM Engineering, to the next meeting to discuss proceeding with the project in phases.

5. BUSINESS OF THE BOARD

- a. Discussion with Shak Powers and Mel Jarmon from Montezuma County regarding testing requirements on our land at the landfill. This item was approved by the Board to be moved to the beginning of the meeting.
- b. Approval to pay retainage of \$48,185.00 to Ramco Developments, LLC for the 2020 Sikis Subdivision Sewer Replacement Phase II Project

Ramco Developments, LLC has completed the 2020 Sikis Subdivision Sewer Replacement Phase II Project and per statute the final payment was advertised in The Journal in print and online on January 20 – January 27, 2021. Pay request #6 is the 10% retainage in the amount of \$48,185.00.

Mrs. Muller made a motion to approve Pay Request #6, retainage, to Ramco Developments, LLC for the completion of the 2020 Sikis Subdivision Sewer Replacement Phase II Project. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

6. OLD BUSINESS OF THE BOARD

- a. Approval to Continue Emergency Declaration

On March 25, 2020 the attorney for the Cortez Sanitation District recommended that Ms. Nelson file a Declaration of Local Disaster Emergency due to the COVID-19 Pandemic. This declaration gives Ms. Nelson extra flexibility and authority to do what is necessary during the period of the declared disaster.

Resolution 2 Series 2020 Declaration of Local Disaster Emergency was approved on March 30, 2020 and was valid until the next Regular Board Meeting on April 13, 2020. This resolution must be approved monthly at each Regular Board Meeting until canceled.

Mr. Maness made a motion to approve Resolution 2 Series 2020 Continuation of Declaration of Local Disaster Emergency. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

7. BOARD INFORMATION

None

8. EXECUTIVE SESSION, PER STATUTE §24-6-402(4)(a) C.R.S. Concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest.

a. District owned land

Mr. Maness made a motion to enter EXECUTIVE SESSION, PER STATUTE §24-6-402(4)(a) C.R.S. Concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

The Board, Ms. Nelson, Jim Webb and Peter Hayes entered executive session at 6:14 pm.

Executive Session ended at 6:30 and returned to the regular board meeting.

Mr. Story made a motion to open negotiations with Montezuma County to transfer Cortez Sanitation District land adjacent to the Montezuma County Landfill with the stipulation that all liability transfers with ownership. Mr. Roberts seconded the motion. The vote was as follows:


Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes


9. ADJOURNMENT

Having no further business to come before the Board, Mr. Story made a motion to adjourn. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

The meeting adjourned at 6:32 p.m.


Ernest Maness – Secretary/Treasurer


Ryan Griglak - President