

**CORTEZ SANITATION DISTRICT
REGULAR BOARD MEETING
2908 SOUTH BROADWAY
June 14, 2021
5:30 p.m.**

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL

The meeting was called to order at 5:30 p.m. at the District Administrative Office by Board President Ryan Griglak. The Board members present were Ernest Maness, Ryan Griglak, Leroy Roberts, Terri Muller and Scott Story. Also present were District Manager Jan Nelson, Collection System Supervisor Jim Webb and Plant Supervisor Peter Hayes. In the audience was:

<u>Name</u>	<u>Company Representing or Topic of Interest</u>
Joshua Ramos	Intern at Cortez Sanitation District

2. CONSENT AGENDA – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

- a. Approval of Minutes
 - 1. Regular Meeting: May 10, 2021
- b. Approval of the Expense Vouchers

Mr. Roberts made a motion to approve the consent agenda. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

3. AUDIENCE PARTICIPATION AND COMMUNICATION

No one came forward to speak.

4. MONTHLY REPORTS

- a. Manager's Report
- b. Supervisor's Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson, Mr. Webb and Mr. Hayes.

5. BUSINESS OF THE BOARD

- a. Sewer Line Extension Agreement with KKV Development LLC for the KKV Development

Grant Smith of KKV Development LLC has submitted a Line Extension Agreement for the KKV Development located on Downy and Sligo Streets.

Mrs. Muller made a motion to approve the Line Extension Agreement with KKV Development LLC for the KKV Development. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

b. Approval of 2020 Audit

Ms. Nelson presented a draft audit to the Board. The auditor, Osborne, Parsons & Rosacker, LLP, still has a few adjustments to make and the final audit will be presented at the next Board meeting on July 12, 2021.

Mr. Roberts made a motion to table approval of the 2020 Audit. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

6. OLD BUSINESS OF THE BOARD

a. Approval to Continue Emergency Declaration

On March 25, 2020 the attorney for the Cortez Sanitation District recommended that Ms. Nelson file a Declaration of Local Disaster Emergency due to the COVID-19 Pandemic. This declaration gives Ms. Nelson extra flexibility and authority to do what is necessary during the period of the declared disaster.

Resolution 2 Series 2020 Declaration of Local Disaster Emergency was approved on March 30, 2020 and was valid until the next Regular Board Meeting on April 13, 2020. This resolution must be approved monthly at each Regular Board Meeting until canceled.

Mr. Roberts made a motion to approve Resolution 2 Series 2020 Continuation of Declaration of Local Disaster Emergency. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

7. BOARD INFORMATION

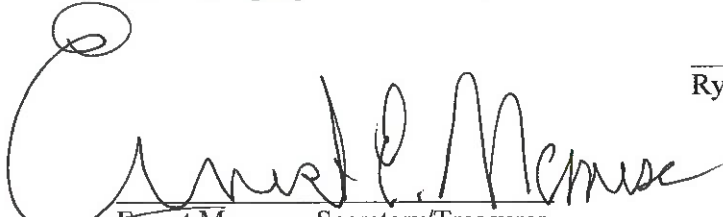
- a. Special District Association Annual Regional Workshop June 26, 2021, virtual
- b. Special District Association Annual Conference September 14-16, 2021. In person and virtual.

8. ADJOURNMENT

Having no further business to come before the Board, Mr. Roberts made a motion to adjourn. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

The meeting adjourned at 5:52 p.m.


Ernest Maness – Secretary/Treasurer


Ryan Griglak - President