

**CORTEZ SANITATION DISTRICT
REGULAR BOARD MEETING
2908 SOUTH BROADWAY
July 12, 2021
5:30 p.m.**

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL

The meeting was called to order at 5:31 p.m. at the District Administrative Office by Board President Ryan Griglak. The Board members present were Ernest Maness, Ryan Griglak, Leroy Roberts and Terri Muller. Board member Scott Story was absent. Also present were District Manager Jan Nelson and Plant Supervisor Peter Hayes. Collection System Supervisor Jim Webb was absent.

Mr. Roberts made a motion to excuse Mr. Story from this meeting. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	n/a

2. CONSENT AGENDA – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

- a. Approval of Minutes
 - 1. Regular Meeting: June 14, 2021
- b. Approval of the Expense Vouchers

Mr. Maness made a motion to approve the consent agenda. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	absent

3. AUDIENCE PARTICIPATION AND COMMUNICATION

No one was in the audience.

4. MONTHLY REPORTS

- a. Manager's Report
- b. Supervisor's Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson and Mr. Hayes.

5. BUSINESS OF THE BOARD

a. Discussion Regarding Security Systems

At the May 10, 2021 Regular Board Meeting the board requested that Ms. Nelson research security systems for the District facilities. This was due to a recent breach of our payment drop box.

Ms. Nelson had two security system vendors visit the property and prepare a quote. The two quotes were presented to the Board. The quotes were:

<u>Company</u>	<u>Quote</u>
Echo IT Consulting	\$5,994.25
NetForce PC, Inc.	\$6,589.00

The Board discussed the various components of each security system. After discussion Mr. Roberts made a motion to approve the purchase of the Echo IT Consulting system for \$5,994.25. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	absent

b. Approval of 2020 Audit

Ms. Nelson presented a draft audit to the Board.

After a review of the audit Mr. Roberts made a motion to approve the 2020 Audit. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	absent

6. OLD BUSINESS OF THE BOARD

a. Approval to Continue Emergency Declaration

On July 8, 2021, Governor Polis rescinded the Health Emergency Declaration that was put into effect in March 2020 due to COVID-19.

Mr. Roberts made a motion to terminate Resolution 2 Series 2020 Declaration of Local Disaster Emergency. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	absent

7. BOARD INFORMATION

- a. Special District Association Annual Conference September 14-16, 2021. In person and virtual.

Registration is now open and an outline is available.

Before the close of the meeting Mr. Griglak requested that Ms. Nelson contact engineers and prepare a Master Plan for the District.

8. ADJOURNMENT


Having no further business to come before the Board, Mrs. Muller made a motion to adjourn. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	absent

The meeting adjourned at 5:59 p.m.



Ryan Griglak - President



Ernest Maness – Secretary/Treasurer