

**CORTEZ SANITATION DISTRICT
SPECIAL BOARD MEETING
2908 SOUTH BROADWAY
September 28, 2021
5:30 p.m.**

Continuation of Regular Board Meeting from September 13, 2021

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL

The meeting was called to order at 5:32 p.m. at the District Administrative Office by Board President Ryan Griglak. The Board members present were Leroy Roberts, Ernest Maness, Ryan Griglak and Scott Story. Board Member Teri Muller was absent. Also present were District Manager Jan Nelson and Plant Supervisor Peter Hayes. Collection System Supervisor Jim Webb was absent.

Mr. Roberts made a motion to excuse Mrs. Muller from this meeting. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	n/a	yes

2. CONSENT AGENDA – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

- a. Approval of Minutes
 - 1. Regular Meeting: August 9, 2021
- b. Approval of the Expense Vouchers

Mr. Roberts made a motion to approve the consent agenda. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	excused	yes

3. AUDIENCE PARTICIPATION AND COMMUNICATION

Dave Waters	D & L Construction
Catherine Carella	SGM Engineering
Billy Sanchez	Will Sanchez Excavation

4. MONTHLY REPORTS

- a. Manager’s Report
- b. Supervisor’s Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Department and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson and Mr. Hayes.

5. BUSINESS OF THE BOARD

- a. Request for variance on Will Sanchez property

Will Sanchez of 10194 Hwy 491 wants to build a grow facility on the southern end of this lot. Currently there is a building at this location that has septic. The replacement building would also have a bathroom.

District policy states in the Rules and Regulations 9.2.A (Resolution 5 Series 2017) the following:

All existing Buildings and /or Dwelling Units within the District shall connect to the District’s Facilities when such Facilities are capable of furnishing service and when a Sewer Main is available within 400 feet of the property upon which the Building is situated. If this requirement to connect creates an undo hardship on a property owner, they may appeal to the Board of Directors by contacting the District office.

Mr. Sanchez has been working with Jim Webb, the District’s Collection System Supervisor, on how to connect the sewer line. Their two options are to cross Highway 491 or to obtain an easement from the property owners to the East. Both options are very costly. Mr. Sanchez is requesting a variance to our requirement to connect to the District’s sewer system.

The Board discussed the feasibility of connecting this property. They agreed that since there is a working septic system and the cost to connect to the sewer system is prohibitive, they would grant this variance.

Mr. Maness made a motion to grant a variance to the sewer connection requirement, at the property located at 10194 Highway 491, as stated in the Rules and Regulations 9.2.A (Resolution 5 Series 2017). Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	excused	yes

- b. Discussion with Catherine Carella and Dave Waters regarding WWTP Site Improvement Project Phase 2

Ms. Nelson requested that Dave Waters of D & L Construction and Catherine Carella of SGM Engineering attend this meeting to discuss the continuation this fall of the WWTP Site Improvement Project Phase 2.

Ms. Carella and Mr. Waters explained that the asphalt area needs to be addressed before it is subjected to another winter. This is a budgeted item.

Mr. Maness made a motion to approve the WWTP Site Improvement Project Phase 2. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	excused	yes

c. Discussion on Ford Expedition, District's Administrative vehicle

Mr. Roberts drove the Expedition to the Special District Association conference last week. He reported that it appears to have several mechanical problems. Since used vehicles have a higher than normal trade in value at this time he recommends replacing the Expedition. The Board directed Ms. Nelson to obtain a repair quote and a trade in estimate.

6. OLD BUSINESS OF THE BOARD

None

7. BOARD INFORMATION

None

8. ADJOURNMENT


Having no further business to come before the Board, Mr. Roberts made a motion to adjourn. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	excused	yes

The meeting adjourned at 6:19 p.m.



Ryan Griglak - President



Ernest Maness – Secretary/Treasurer