

**CORTEZ SANITATION DISTRICT
REGULAR BOARD MEETING
2908 SOUTH BROADWAY
February 13, 2023
5:30 p.m.**

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL

The meeting was called to order at 5:30 p.m. at the District Administrative Office by Board President Ryan Griglak. The Board members present were Ernest Maness, Leroy Roberts, Teri Muller and Richard Landreth. Also present were District Manager Jan Nelson, Collection System Supervisor Jim Webb and Plant Supervisor Peter Hayes.

2. PUBLIC HEARING

- a. Inclusion of property at 7429 Hwy 160/491

Rocky Mountain RE Holdings, LLC has submitted an Inclusion Petition Form requesting the real property at 7429 Hwy 160/491 be included in the boundaries of the Cortez Sanitation District

Mr. Griglak opened the public hearing for comments.
No one came forward to speak.
Mr. Griglak closed the public hearing.

3. CONSENT AGENDA – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

- a. Approval of Minutes
1. Regular Meeting: January 9, 2023
b. Approval of the Expense Vouchers

Mr. Roberts made a motion to approve the consent agenda. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

4. AUDIENCE PARTICIPATION AND COMMUNICATION

<u>Name</u>	<u>Company/Topic</u>
J.T. Foutz	Cross Creek/Rock Mountain Meats
Todd Foutz	Rocky Mountain RE Holding LLC

5. MONTHLY REPORTS

- a. Manager’s Report
- b. Supervisor’s Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson, Mr. Webb and Mr. Hayes.

6. BUSINESS OF THE BOARD

- a. Inclusion of Property at 7429 Hwy 160/491, Resolution #2 Series 2023

Rocky Mountain Meats/ Rocky Mountain RE Holding LLC is opening a meat packing plant at 7429 Hwy 160/491. They are requesting to connect their sewer to the District’s system.

Mr. Maness made a motion to grant inclusion of real property at 7429 Hwy 160/491 into the District, Resolution #2 Series 2023. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

- b. Approval of New Employee Wage Step

Ms. Nelson is requesting to add a new position, Facility Maintenance Trainee-Skilled, to the Wage Step Schedule.

Mr. Roberts made a motion to approve the new position, Facility Maintenance Trainee-Skilled, to the Wage Step Schedule. Mr. Landreth seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

7. OLD BUSINESS OF THE BOARD

- a. None

8. BOARD INFORMATION

- a. None

9. EXECUTIVE SESSION PER STATUTE §24-6-402(4)(f) C.R.S.

a. Personnel Matters (Manager's 6 Year Evaluation)

Mr. Landreth made a motion to go into Executive Session Per Statute §24-6-402(4)(f) C.R.S. to discuss personnel matters. Mr. Roberts seconded the motion. The vote was taken as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

The meeting went into executive session at 5:54 p.m.

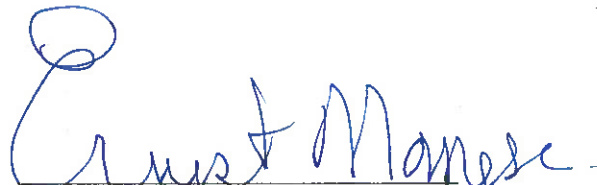
Having no further business to come before the Board, Mr. Roberts made a motion to adjourn. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

The meeting adjourned at 6:25 p.m.



Ryan Griglak – President



Ernest Maness – Secretary/Treasurer