

**CORTEZ SANITATION DISTRICT
REGULAR BOARD MEETING
2908 SOUTH BROADWAY
February 14, 2022
5:30 p.m.**

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL

The meeting was called to order at 5:32 p.m. at the District Administrative Office by Board President Ryan Griglak. The Board members present were Ernest Maness, Ryan Griglak, Teri Muller, Leroy Roberts and Scott Story. Also present were District Manager Jan Nelson, Collection System Supervisor Jim Webb and Plant Supervisor Peter Hayes.

2. CONSENT AGENDA – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

- a. Approval of Minutes
 - 1. Regular Meeting: January 10, 2022
- b. Approval of the Expense Vouchers

Mr. Story made a motion to approve the consent agenda. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
Yes	yes	yes	yes	yes

3. AUDIENCE PARTICIPATION AND COMMUNICATION

No one was in the audience.

4. MONTHLY REPORTS

- a. Manager's Report
- b. Supervisor's Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson, Mr. Webb and Mr. Hayes.

5. BUSINESS OF THE BOARD

- a. Discussion and action on Master Plan

District staff contacted engineering companies requesting quotes for a Master Plan. Four quotes were received ranging from \$39,700 - \$150,000. SGM Engineering and MSK Consulting, LLC were the two lowest bidders. The Board was concerned that the quotes received from these two companies were not given the same scope of information to prepare the quote.

Mr. Story made a motion to continue the proposal for a Master Plan until more complete bids could be received from SGM Engineering and MSK Consulting, LLC. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
Yes	yes	yes	yes	yes

6. OLD BUSINESS OF THE BOARD

a. Discussion on screw press

Huber Technologies will perform a pilot test on March 14. The Board and staff discussed the on-going issue of the screw press. Staff is still researching ways and costs to repair the press but are unsure how long the repairs will last. The Board and staff will continue the discussion at the next board meeting.

7. BOARD INFORMATION

- a. Board Elections are in May. Self-nomination forms are available at Kelly McCabe's office at 22 E. Main St. They must be returned to Luann Meyer no later than 5:00 pm on February 25, 2022. Ryan is term limited.

8. EXECUTIVE SESSION PER STATUTE §24-6-402(4)(f) C.R.S.

a. Personnel Matters (Manager's 5 Year Evaluation)

Mr. Story made a motion to go into Executive Session Per Statute §24-6-402(4)(f) C.R.S. to discuss personnel matters. Mr. Roberts seconded the motion. The vote was taken as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

The meeting went into executive session at 6:08 p.m.

Mr. Story made a motion to return to regular session. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

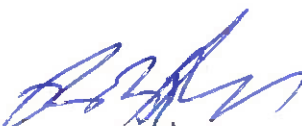
The meeting returned to regular session at 6:24 p.m.

9. ADJOURNMENT

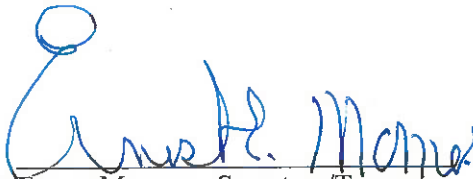
Having no further business to come before the Board, Mr. Story made a motion to adjourn. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

The meeting adjourned at 6:25 p.m.



Ryan Griglak - President



Ernest Maness – Secretary/Treasurer