

**CORTEZ SANITATION DISTRICT  
REGULAR BOARD MEETING  
2908 SOUTH BROADWAY  
June 13, 2022  
5:30 p.m.**

**1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL**

The meeting was called to order at 5:31 p.m. at the District Administrative Office by Board Chairman Ryan Griglak. The Board members present were Teri Muller, Ernest Maness, Ryan Griglak, Leroy Roberts and Richard Landreth. Also present were District Manager Jan Nelson, Collection System Supervisor Jim Webb and Plant Supervisor Peter Hayes.

**2. CONSENT AGENDA** – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

- a. Approval of Minutes
  - 1. Regular Meeting: May 9, 2022
- b. Approval of the Expense Vouchers

Mr. Roberts made a motion to approve the consent agenda. Mr. Landreth seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

**3. AUDIENCE PARTICIPATION AND COMMUNICATION**

No one was in the audience.

**4. MONTHLY REPORTS**

- a. Manager's Report
- b. Supervisor's Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson, Mr. Webb and Mr. Hayes.

**5. BUSINESS OF THE BOARD**

- a. Board Member Elections

Mr. Story held an appointed position and was up for election on May 3, 2022. Mr. Story chose not to run for election. Mr. Griglak was term limited and Mr. Maness was up for re-election. Mr. Maness was the only candidate for the May 3, 2022 election to fill the three

vacant seats. Luann Meyer, the District's designated election official of the Law Office of McCabe, Lovett and McCabe, issued a Notice of Cancellation and Certified Statement of Results for the May 3, 2022 election. Due to lack of candidates Mr. Griglak was eligible to be reappointed and Mr. Maness was declared re-elected. The following people were then appointed by the Board to fill the two vacant positions:

Mr. Rich Landreth	appointed until the next election
Mr. Ryan Griglak	appointed until the next election

Mrs. Muller administered the Oath of Office to Ryan Griglak and Richard Landreth at the May 9, 2022 Board meeting.

Mr. Griglak administered the Oath of Office to Ernest Maness at this meeting.

At this time the Board can elect officers of the Board.

Mr. Roberts made a motion to keep the officer positions as they have been previously.

Mr. Griglak - Chairman  
Mrs. Muller - Vice-Chairman  
Mr. Maness - Secretary/Treasurer

Mr. Landreth seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

b. Approval of Audit

A draft of the 2021 audit was presented to the Board. Ms. Nelson stated that minor revisions were needed but they did not affect the financial aspect of the audit.

Mrs. Muller made a motion to approve the 2021 Audit. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

## 6. OLD BUSINESS OF THE BOARD

a. Update on Screw Press

Plant Supervisor Peter Hayes reported that the screw press boots and gear boxes have been replaced on Screw Presses A and B and are performing well. Mr. Hayes is recommending the overhaul of Screw Presses C and D.

Ms. Nelson is also waiting to hear from Rural Development on the amount of funds available for the replacement of the Screw Presses.

Mrs. Muller made a motion to repair Screw Presses C and D at a cost not to exceed \$100,000.  
Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

## 7. BOARD INFORMATION

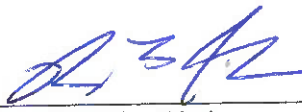
- a. The SDA Regional Workshop will be held in Durango on June 27<sup>th</sup> from 11:30 – 4:00.  
Please let Ms. Nelson know if you plan to attend.

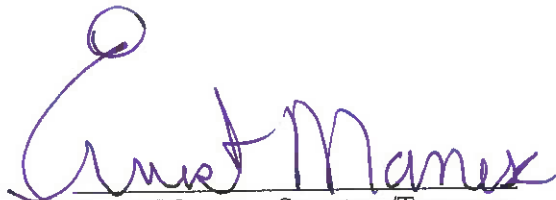
## 8. ADJOURNMENT

Having no further business to come before the Board, Mr. Roberts made a motion to adjourn.  
Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
Yes	yes	yes	yes	yes

The meeting adjourned at 6:15 p.m.

  
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Ryan Griglak - Chairman

  
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Ernest Maness – Secretary/Treasurer