Cortez Sanitation District

# Regular Board Meeting

**2908 South Broadway**

**November 4, 2024**

**5:30 p.m.**

## Call to order / opening pledge of allegiance/roll call

The meeting was called to order at 5:31 p.m. at the District Administrative Office by Board Secretary/Treasurer Ernest Maness. The Board members present were Terri Muller and Leroy Roberts via phone and Richard Landreth. Board President Ryan Griglak was absent. Also present were District Manager Jan Nelson, Collection System Supervisor Jim Webb and Plant Supervisor Peter Hayes.

Mr. Landreth made a motion to excuse Mr. Griglak from this meeting. Mr. Roberts seconded the motion. The vote was as follows:

* Griglak: N/A
* Maness: Yes
* Roberts: Yes
* Muller: Yes
* Landreth: Yes

## Consent Agenda

All items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

1. Approval of Minutes
2. Regular Meeting: October 7, 2024
3. Approval of the Expense Vouchers

Mr. Landreth made a motion to approve the consent agenda. Mrs. Muller seconded the motion. The vote was as follows:

* Griglak: Excused
* Maness: Yes
* Roberts: Yes
* Muller: Yes
* Landreth: Yes

## Audience Participation and Communication

Name and Company Representing or Topic of Interest

* Shak Powers of Region 9 EDD
* Jim Young of 1415 S. Broadway
* Barbie Young of 1415 S. Broadway

## Monthly Reports

* 1. Manager’s Report
  2. Supervisor’s Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson, Mr. Webb and Mr. Hayes.

## Business Of The Board

* 1. Discussion and Possible Approval to Waive Connection Requirement for 1415 S. Broadway

The property owners explained to the Board that when they purchased this property, it was a tri-plex. The basement unit remained on a septic tank and the two upstairs units were connected to the sanitation district. They were unaware that a plant investment fee had not been paid for the 2nd connected unit. They explained that the ground surrounding the tri-plex was mainly rock. It would be cost prohibitive to connect the basement unit to the sanitation district. There would also be an elevation problem. The Board discussed various options.

The Board recommended that an additional tap be purchased and the septic system inspected.

Mrs. Muller made a motion that a Special Meeting be held to review this issue further. Mr. Roberts seconded the motion. The vote was as follows:

* Griglak: Excused
* Maness: Yes
* Roberts: Yes
* Muller: Yes
* Landreth: Yes
  1. Discussion and Possible Approval to Apply for the Environmental and Climate Justice Community Change Grant

Ms. Nelson explained that she has been working on a grant application with Souder Miller & Associates. The application is due on November 21, 2024.

Mr. Roberts made a motion to approve the application process for the Environmental and Climate Justice Community Change Grant. Mrs. Muller seconded the motion. The vote was as follows:

* Griglak: Excused
* Maness: Yes
* Roberts: Yes
* Muller: Yes
* Landreth: Yes

## Old Business of the Board

* 1. Discussion and Preliminary Approval of Proposed 2025 Budget. Approval to advertise Public Hearing and Revised Fee Schedule

The Board reviewed the proposed budget for 2025. Ms. Nelson explained that we need to approve the preliminary budget tonight. The public hearing and final budget approval will be at the December 9 Board Meeting.

Mr. Landreth made a motion to approve the preliminary 2025 Budget. Mr. Roberts seconded the motion. The vote was as follows:

* Griglak: Excused
* Maness: Yes
* Roberts: Yes
* Muller: Yes
* Landreth: Yes

## Board Information

* 1. None

## Adjournment

Having no further business to come before the Board, Mr. Roberts made a motion to adjourn. Mr. Landreth seconded the motion. The vote was as follows:

* Griglak: Excused
* Maness: Yes
* Roberts: Yes
* Muller: Yes
* Landreth: Yes

The meeting was adjourned at 6:44 p.m.

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Terri Muller, Vice - President

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Ernest Maness – Secretary/Treasurer