Cortez Sanitation District

# Regular Board Meeting

**2908 South Broadway**

**January 13, 2025**

**5:30 p.m.**

## Call to order / opening pledge of allegiance/roll call

The meeting was called to order at 5:36 p.m. at the District Administrative Office by Board President Ryan Griglak. The Board members present were Ernest Maness, Richard Landreth and via phone Leroy Roberts. Board Member Terri Muller was absent. Also present were District Manager Jan Nelson, Collection System Supervisor Rusty Burress and Plant Supervisor Peter Hayes.

Mr. Maness made a motion to excuse Mrs. Muller from this meeting. Mr. Landreth seconded the motion. The vote was as follows:

* Griglak: Yes
* Maness: Yes
* Roberts: Yes
* Muller: N/A
* Landreth: Yes

## Consent agenda

All items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

1. Approval of Minutes

1. Regular Meeting: December 9, 2024

1. Approval of the Expense Vouchers

Mr. Landreth made a motion to approve the consent agenda. Mr. Maness seconded the motion. The vote was as follows:

* Griglak: Yes
* Maness: Yes
* Roberts: Yes
* Muller: Excused
* Landreth: Yes

## Audience Participation and Communication

There was no one in the audience.

## Monthly Reports

* 1. Manager’s Report
  2. Supervisor’s Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson, Mr. Burress and Mr. Hayes.

## Business Of The Board

* 1. Designate the official posting place and the backup location for 24-hour notice of regular meetings of the Board of Directors for 2025

Mr. Landreth made a motion to designate the website of the Cortez Sanitation District as the official posting place for 24-hour notice of regular meetings of the Board of Directors for 2025. The backup location will be the front door to the office at 2908 S. Broadway, Cortez, CO. Mr. Maness seconded the motion. The vote was as follows:

* Griglak: Yes
* Maness: Yes
* Roberts: Yes
* Muller: Excused
* Landreth: Yes
  1. Choose alternate meeting date for October

The Board meeting in October falls on a holiday. A new date needs to be decided upon for the Regular Board Meeting. Mr. Landreth made a motion to move the October Regular Board Meeting to October 6, 2025. Mr. Maness seconded the motion. The vote was as follows:

* Griglak: Yes
* Maness: Yes
* Roberts: Yes
* Muller: Excused
* Landreth: Yes

## Old Business of the Board

* 1. None

## Board Information

* 1. None

## executive session per statute §24-6-402(4)(F) c.r.s.

* 1. Personnel Matters (Manager’s 8 Year Evaluation)

## Due to the absence of a board member, Mr. Landreth made a motion to continue Item 8a at the February 10, 2025 Board Meeting. Mr. Maness seconded the motion. The vote was as follows:

* Griglak: Yes
* Maness: Yes
* Roberts: Yes
* Muller: Excused
* Landreth: yes

## adjournment

Having no further business to come before the Board, Mr. Maness made a motion to adjourn. Mr. Landreth seconded the motion. The vote was as follows:

* Griglak: Yes
* Maness: Yes
* Roberts: Yes
* Muller: Excused
* Landreth: yes

The meeting was adjourned at 6:17 p.m.

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Ryan Griglak - President

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Ernest Maness – Secretary/Treasurer